

COUNTY OF LAKE

MEMORANDUM

TO: Cathy Saderlund

Auditor-Controller

FROM: Lakeport Fire Protection District

SUBJECT: RECOMMENDED BUDGET FISCAL YEAR 2018-2019

DATE:

The Board of Directors of the Lakeport Fire Protection District **DID**
approve, during their public meeting on May 8, 2018, the following for
RECOMMENDED BUDGET and for RECOMMENDED **RESERVES/DESIGNATIONS**
for fiscal year **2018-2019**.

Total Appropriation for Budget Expenditures: (A) 2,301,799

Authorize Auditor-Controller to adjust Reserves/Designations as necessary

YES or X
NO

Increase to Reserves/Designations:

Reserve:

General 0

Designation:

Equipment Replacement 132,747

Building 196,118

Capacity Expansion 0

Medical Services & Supplies 73,705

Other (Identify) 0

Total Reserves/Designations (page 2): (B) (98,547)

Total recommended requirements for Fiscal Year 18/19 (C) 2,203,252


Authorized Signature
(Chairman of the Board ONLY)
05/08/18
Date

For additional Budget information please contact:

Danielle Vaars Cathy Saderlund
Accountant-Auditor Auditor-Controller

RECOMMENDED BUDGET

Budget Summary Worksheet - RECOMMENDED 2018-19

(Note: Category totals on this form **must** agree with category totals of budget submission - District's responsibility).

Total Salaries & Employee Benefits	<u>1,766,112</u>
Total Service & Supplies	<u>416,855</u>
Total Other	<u>118,832</u>
Total Fixed Assets	<u>0</u>
Sub-Total	<u>2,301,799</u>
Total Contingencies	<u> </u>
TOTAL APPROPRIATION FOR BUDGET EXPENDITURES	<u>2,301,799</u> (A)

Increases or Decreases to Reserves/Designations - RECOMMENDED 2018-19

Description	Balance as of 6/30/18	(B) Increase Amount	(B) Decrease Amount	Total Budger Yr Reserves/Desgn.
Reserve: General	<u> </u>	<u> </u>	<u> </u>	<u>0</u>
Designation:				
Equipment Repl	<u>132,747</u>	<u> </u>	<u> </u>	<u>132,747</u>
Building	<u>196,118</u>	<u> </u>	<u> </u>	<u>196,118</u>
Capacity Expansion	<u> </u>	<u> </u>	<u> </u>	<u>0</u>
Medical Svcs/Supps	<u>172,252</u>	<u> </u>	<u>98,547</u>	<u>73,705</u>
Other (Identify)	<u> </u>	<u> </u>	<u> </u>	<u>0</u>

Must be completed by District for verification by Auditor

	(A)		(B)		(C)
Total	<u>2,301,799</u>	+	<u>(98,547)</u>	=	<u>2,203,252</u>

Total RECOMMENDED Appropriation \$ 2,301,799 (A) and total combined increase/
decrease to reserves \$ -98,547 0 (B) constitutes the District's Total RECOMMENDED
Budget financing requirement of \$ 2,203,202 (C) for Fiscal Year 2018-19.

SALARIES AND EMPLOYEE BENEFITS

1.11 Salaries & Wages-Permanent	Admin	FT	<u>764,800</u>
1.12 Salaries & Wages-Temporary	60,000 IFT PT	76,650 Vol/PT	<u>136,650</u>
1.13 Salaries & Wages-Overtime, Holiday, Stby			<u>212,116</u>
1.14 Salaries & Wages-Other, Term			<u> </u>
2.21 Retirement Contributions-FICA			<u>18,500</u>
2.22 Retirement Contributions-PERS			<u>213,303</u>
2.23 Retirement Contributions-Co Paid Employee Con			<u> </u>
2.28 Retirement Contributions-Deferred Comp			<u> </u>
3.30 Insurance-Health/Life			<u>332,502</u>
3.31 Insurance-Unemployment			<u>2,500</u>
3.32 Insurance-Opt Out			<u> </u>
3.39 Insurance-State Disability			<u> </u>
4.00 Worker's Compensation			<u>85,741</u>

TOTAL SALARIES AND EMPLOYEE BENEFITS \$ 1,766,112

SERVICE AND SUPPLIES

11.00 Clothing & Personal Supplies	<u>13562</u>

12.00 Communications	<u>4700</u>

14.00 Household Expense

2000

7780

15.10 Insurance-Other

15.12 Insurance-Public Liability

47284

15.13 Fire & Comprehensive

17.00 Maintenance-Equipment

13000

18.00 Maintenance-Buildings & Imprvmnts

7500

19.40 Medical Supplies

40000

20.00 Memberships

5040

22.70 Office Expense-Supplies

2250

22.71 Office Expense-Postage

750

22.72 Office Expense-Book & Periodicals

1733

23.64 Valley Fire-Services & Supplies

23.80 Professional & Specialized Services

111361

Dispatch 76,000 PS Trax 1446

Payroll Proc 3267 W Cam 1800

Audit 3,500 Lexi-4050

DMV PE 8450 Counsel 5400

24.00 Publications & Legal Notices

400

Desk Book Enc -

Pub Emp Law

Record Bee

25.00 Rents & Leases-Equipment

29028

Guneys 16,200 (Reserves)

Canon Contract 2,328

Radios 10,500

26.00 Rents & Leases-Buildings & Improv

5

27.00 Small Tools & Instruments

2000

28.30 Special Departmental-Supplies & Services

4000

28.48 Special Departmental-Ambulance Expense

75400

Refunds-Billing-

Amb Repair/Fastrak

29.50 Transportation & Travel

30.00 Utilities

49062

Fuel/Propane/PG & E

Copier Usage

38.00 Inventory Items

TOTAL SERVICES AND SUPPLIES

\$ 416855

OTHER

42.10 Principal & Interest-Notes & Loans

36435

Baun Amb Payment

from Mitigation 363 Acct

(requires Memo)

47.00 Rights of Way

48.00 Taxes & Assessments

50

52.10 Other Charges-Contrib. to Non-Co Gov Agen

82347

17-18 IGT

Participation

from 25.00 Res.

Acct Med Serv & Equip

TOTAL OTHER

\$ 118832

FIXED ASSETS

PLEASE LIST ALL FIXED ASSETS IN DETAIL BY ITEM AND DOLLAR AMOUNT

60.00 Land

61.60 Buildings & Improvements-Current

61.69 Buildings & Improvements-Prior

62.71 Equipment-Office

62.72 Equipment-Autos & Light Trucks

62.73 Equipment-Shop

62.74 Equipment-Other

62.76 Equipment-Fire Hose

62.79 Equipment-Prior Years

TOTAL FIXED ASSETS

\$ 0

GRAND TOTAL EXPENSES

\$ 2,301,799

EMPLOYEE SALARIES 1.11 AND 1.12

FISCAL YEAR 2018-19

DISTRICT NAME Lakeport Fire Prot. Dist. **BUDGET UNIT** 9554

EMPLOYEE PERMANENT	POSITION TITLE	PAY RATE	CURRENT MONTHLY	SALARY ANNUAL
Chief/EMT-P	Chief		8206.35	98,476.20
Administrative Assistant-EMT	Adm Assist.		5791.12	69,493.44
Captain/EMT	R Bergem		6517.76	78,213.12
Captain/EMT P	Copas		6701.13	80,413.56
FFII/EMT-P	Johnson		6374.35	76,492.20
FFII/EMT-P	Lund		5810.48	71,321.88
FFII/EMT-P	Landers		5243.05	62,916.60
FFI/EMT	Kane		5335.92	64,031.04
FFII/EMT-P	A Bergem		5382.66	64,591.92
FFI/EMT	Mills		3763.96	45,167.52
FFI/EMT	Morin		3690.87	44,290.48
				755,407.96
Total 1.11				

EMPLOYEE TEMPORARY	POSITION TITLE	PAY RATE	CURRENT MONTHLY	SALARY ANNUAL
Total 1.12				

**REVENUE BY SOURCE
FISCAL YEAR 2018-19**

District Name Lakeport Fire Prot. Dist. Budget Unit No. 9554

Account No.	Description	Pr Yr Estimate	Cur Yr Estimate
1010	Property Tax and RDA		750,620
1020	Property Tax Unsecured		19,400
5460	HOPTR		9,088
2160	Burn Permits		8,000
4210	Rent Finley Station		3,684
6860	Instit. Care & Serv- Amb Rev		1,000,000
6929	Other Current Serv. Fire Tax		255,172
6920	Ambulance Memberships		6,500
8122	Lakeport Fire Mitigation Fund #363		36,435
354	Fund Balance		114,353

TOTAL REVENUE 0 2,203,252